

**Agreement for Use: Alexandria City Public Schools
Digital Network Access, Electronic Communications and Computer Equipment**

- Before signing this agreement carefully read the Responsible Use Regulations (IIBEA-1) (<http://www.acps.k12.va.us/board/manual/iibea.pdf>)

We have read this Agreement and the Responsible Use Regulations (IIBEA-R), and accept the responsibilities associated with acceptance and use of Alexandria City Public Schools Digital Network Access, Electronic Communications and Computer Equipment.

We agree to have an Electronic Mail Account and a Chromebook issued to the student named below, and accept responsibility for the care and use of this equipment.

We understand and agree to abide by the Responsible Use Policy and Regulations of the Alexandria City Public Schools. We further understand that violations of these regulations will result in loss of digital network access, electronic communications access and/or loss of chromebook privileges and other disciplinary or legal actions. We understand that Alexandria City Public Schools will monitor the use of the Digital Network Access, Electronic Mail Account and the Chromebook Computer System, including the use of the Internet, e-mails, and downloaded materials, and that there can be no expectations of privacy in the use of Alexandria City Public Schools' computer resources.

We understand that the Alexandria City Public Schools have taken precautions to eliminate access to inappropriate material, but that it is impossible for Alexandria City Public Schools to restrict access to all such materials, and cannot be held responsible for potential exposure to such materials. Each user is responsible for his or her actions on the computer system. Upon observation of a user exhibiting unacceptable use, including dangerous or abusive actions that impact the safety and the welfare of students, staff and the educational environment, disciplinary action may be taken in a series of escalating measures. The following are examples of such actions:

1. A notification will be sent to the user and to the school administrator.
2. Chromebook use will be suspended until a student and or a parent conference is conducted.
3. Chromebook use will be suspended for the remainder of the school year.
4. Student could be suspended from school.

We understand that the Chromebook is the property of the Alexandria City Public Schools, and must be returned upon withdrawal from school, at the end of the academic year, or at the request of a teacher or administrator. We also understand that the digital network access and electronic mail account is the property of the Alexandria City Public Schools, and will be deactivated upon withdrawal from school, at the end of the academic year, or at the request of a teacher or administrator.

We understand that the following costs can be incurred through 1) the failure of the student to return or 2) negligence in caring for equipment belonging to the Alexandria City Public Schools. These costs will **not** be incurred if the equipment is covered for repair under warranty due to accidental, incidental, or unavoidable damage.

- Chromebook - \$300
- Chromebook Adapter and Cord- \$30

PERMISSION FOR CHROMEBOOK AND ELECTRONIC MAIL ACCOUNT

Printed Name of Parent/Guardian

Printed Name of Student

Signature of Parent/Guardian

Date

Signature of Student

Date

Please check the following box if you do not have home internet access and would be interested in assistance.

Existing Deficiencies: Our records show that the above student has a deficiency from a previous year. Please see the Student Helpdesk in room B-232 at the King Street campus.